

March 10, 2025

Dear Pool and Spa Operators:

Northern Nevada Public Health (NNPH) records indicate that your pool/spa facility operates seasonally and will require an opening inspection prior to operating in 2025. The purpose of this letter is to prepare you for the opening process and the anticipated challenges of the upcoming season. If you believe you have received this letter in error, please do not hesitate to reach out regarding your facility status.

Note that the scheduling link for this year is a new system that will allow you to request a specific day. The time of the inspection will be determined on that day, you must be prepared for an inspection anytime that business day. If there is a time you will NOT be available, please note that in the comments.

All permit fees must be paid prior to scheduling your inspection. If you request an inspection and fees have not been paid, the inspection request will be cancelled, and you must re-schedule.

Please see the attached Pool and Spa Opening Guide for specific items that will be inspected. Your pool operator should physically verify all listed items prior to scheduling any inspections. Failure to meet the listed items can result in reinspection fees (\$259 per permit to operate) to be paid prior to any reinspection and delayed reinspection scheduling (i.e., you will be required to reschedule via the link below and subject to availability).

Starting April 1st opening inspections can be scheduled online at NNPH.org (<https://www.nnph.org/programs-and-services/environmental-health/public-pools-and-spas/index.php>) by searching for the link and filling out the inspection request for the day you would like an inspection. **Please note that all pending permit renewal fees must be paid prior to approval of the inspection request.**

Feel free to contact our office at 775-328-2434 (option #8) with questions or to make payments.

Sincerely,



Wesley Rubjo
REHS Supervisor
Environmental Health Services

Pool and Spa Opening Guide

Any deficiency may result in a failed opening inspection, and require a re-inspection with additional fees prior to opening:

1. Certified Pool Operator (CPO) designated and current CPO certificate available for review.
2. Emergency phone available and operating.
3. Life-saving equipment available. Includes Shepard's hook and rescue tube with rope attached. Rope must be 1.5 times longer than the width of the pool.
4. All drain covers (Main Drain, Skimmers, Jets, etc...) firmly attached and clearly visible from the deck.
5. Documentation of all drain cover expiration dates available for review.
6. Operating above required minimum turnover rate. Verified by functioning flow meter.
7. Water quality:
 - Chlorine 1.0 - 5.0 ppm
 - Bromine 3.0 - 5.0 ppm
 - pH 7.0-8.0
 - Cyanuric acid less than 100 ppm
8. Enclosures properly constructed and maintained, all gates self-closing and self-latching.
9. Any pool equipped with a single main drain must be testable to discontinue flow when a restriction is detected.
10. Fill water equipped with an airgap (unless otherwise approved).
11. All pool/spa, deck, equipment surfaces provide no apparent hazard to bathers.
12. Lifeguards available (when required).
13. Chemicals safely stored per manufacturer instructions.
14. Spa temperature below 104 F.
15. Underwater lights are properly installed and secured with no gaps and flush to the pool/spa wall.
16. Restrooms and showers (if required) accessible and maintained.
17. Informational and warning signage provided and clearly visible.
18. Recirculation equipment in leak-free condition.
19. Disinfection equipment operational and enduring appropriate disinfection levels.
20. Disinfection equipment must be approved for use and in a leak free condition.
21. Test kit available and reagents have not expired.
22. Drinking water fountain or other source available.
23. A standard 16-unit first aid kit accessible and includes two emergency blankets.
24. Any pending correction from previous inspection with a defined due date prior to opening.
25. All handrails and ladders are installed and do not move or wiggle
26. Pool lighting operational (may affect operational hours)
27. Pool/Spa coping in good condition and drains away from the pool.
28. Pool/Spa enclosure decking in good condition with no ponding, pooling, and adequate drainage. (may require re-inspections and/or repairs)

Please note that the above lists do not include every item that will be inspected. For a complete list of requirements please reference Nevada Administrative Code 444 – Public Bathing.

Helpful Tips before scheduling inspection:

- Don't wait until the day of inspection to complete vacuuming and debris removal.
- Complete several days of water quality records prior to inspection.
- Read inspection results from the previous year.
- Please ask questions in advance!